SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
Position Description

TITLE:	Site Computer Support Technician I	**CLASSIFICATION:**	Classified Non-Management (SEIU)
SERIES:	Site Computer Support Technician	**FLSA:**	Non-Exempt
POSITION CODE:		**WORK YEAR:**	208.5 – 242 Days
DEPARTMENT:	Assigned School/Department	**SALARY:**	C- 45
REPORTS TO:	Assigned Supervisor/Manager	**BOARD APPROVAL:** **BOARD REVISION:**	05-01-00

BASIC FUNCTION:

The Site Computer Support Technician I is the entry-level position in this series having the most limited knowledge and skills. The Site Computer Support Technician I focu

EDUCATION AND EXPERIENCE:

Any combination equivalent to: Graduation from high school. Detailed knowledge of PCs, including experience using a broad range of computer hardware and software. Experience with DOS, Windows 3.x/95/98, and the Microsoft Office Suite is required. Networking knowledge, preferably in a Novell local area network (LAN) environment, including the installation, maintenance, and enhancement of workstations on a network is desired. Minimum of one year of experience in PC/customer support or proof of satisfactory completion of computer training or classes.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license, and provide personal automobile.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:
Problem solving skills.
Technical expertise using and maintaining PCs.
Knowledge of DOS and Windows 3.x/95/98 and their support.