
PRE-EXPULSION
(SHPD-P003)
Sacramento City Unified School District

ed personnel responsible for typing each behavior

responsibility to input all data, SHPD

ersonnel of SHPD

3.1 Director III, SHPD

Approved signature on file

4.0 DEFINITIONS:

- 4.1 BR – Behavior Review: Student behavior cases heard by a Director brought forward by the school site administrator due to student behavior and possible education code violation(s)
- 4.2 DIS01 – Student Discipline Record
- 4.3 GROUPWISE – An electronic mailing system
- 4.4 IEP – Individualized Education Program or Plan
- 4.5 MD – Manifestation Determination: A meeting held to determine if the student’s behavior is caused by his/her disability
- 4.6 Pre-Expulsion Hearing: A Pre-Expulsion Hearing is held when a school site brings forward a student that has violated a Education Code which constitutes a Mandatory Recommendation for an Expulsion
- 4.7 SASI XP/Zangle – The current Student Information System (SIS) software package used by the District
- 4.8 SHPD – Student Hearing and Placement Department
- 4.9 SIS – Student Information System: The state mandated and approved electronic software that compiles, sorts, and stores student person/demographic, attendance, enrollment, and academic history/data for district, state, and federal reporting purpose
- 4.10 SST – Student Study Team

5.0 PROCEDURE:

- 5.1 School site principal calls the SHPD Director to schedule a Pre-Expulsion Hearing
- 5.2 SHPD Director schedules the Pre-Expulsion Hearing
- 5.3 SHPD clerical staff mails the notification letter to the parent(s)/or guardian(s), informing them of the date, time, and place of the scheduled Pre-Expulsion Hearing

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5.4 SHPD clerical staff mails the paren

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