

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
Position Description

TITLE:	Director, Professional Learning, Culture & Climate	CLASSIFICATION:	Non-Represented Management, Certificated
SERIES:	Director III	FLSA:	Exempt
JOB CLASS CODE:	9897	WORK YEAR:	12 Months
DEPARTMENT:	Curriculum and Instruction	SALARY:	Range 19 Salary Schedule A
REPORTS TO:	Assistant Superintendent, Curriculum & Instruction	HR APPROVAL:	5-19-2022, 7-31-2024
		CABINET APPROVAL:	3-25-2024, 4-15-2022
		BOARD APPROVAL:	9-5-2024

BASIC FUNCTION:

The Director III, Professional Learning, Culture, Climate & Social Emotional Learning (SEL), is responsible for clarifying, articulating and operationalizing the District’s instructional vision and framework by building teacher and leader capacity in the area of District and school culture, climate, SEL, and related practices. Accountable for improving student achievement, working to eliminate inequitable practices and outcomes, and collaborating with Academic Office colleagues and site leaders, the Director will design and implement the District’s professional learning plan with purpose of building the capacity of classified, certificated and management staff to equitably serve students. Focused on the areas of high quality instruction, multi-tiered systems of support, data-based problem solving, improvement science, culturally responsive teaching and learning, school design, and other District-defined instructional initiatives. The Director will collaborate with District and site leaders to tailor professional learning opportunities that align with the District’s Culturally Responsive Education Service Delivery Model to identify and meet the diverse needs of students through multi-tiered systems of support model. The development and implementation of high quality professional learning opportunities.

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Direct and prepare a variety of narrative and statistical reports, records, and files; attend and/or conduct a variety of meetings, prepare agendas and maintain minutes and notes; prepare a variety of correspondence; present to key stakeholders, including but not limited to the Board of Trustees, community groups and organizations, and other governing bodies on progress of key priorities. **E**

Ensure compliance with various laws and regulations. **E**

Develop and maintain the annual budget for professional learning; analyze and review budgetary and financial data; and monitor and authorize expenditures in accordance with established guidelines. **E**

Provide a positive climate of interaction and communication; resolve issues and conflicts and exchange information using compassionate dialogue tenets; communicate clearly; model non-discriminatory practices and the District's standards of ethics and professionalism in all activities. **E**

Value risk taking and innovation in support of performance improvements throughout the D

- x Social and Emotional Learning research, evaluation, strategies, theories, techniques, and methods of instruction to support student agency, identity and belonging.
- x Five Social and Emotional Learning Core Competencies.
- x Curriculum development and training, specifically how to integrate Culture, Climate and SEL practices as

Hear and speak to exchange information and make presentations; dexterity of hands and fingers to generate reports, grand proposals, and correspondence utilizing a computer; see to monitor activities, read documents, and view a computer monitor; sit or stand for extended periods of time; bend at the waist, and reaching overhead, above the shoulders, and horizontally to retrieve and store files and other items; and lift light objects.

HEALTH BENEFITS: District pays a portion of the employee's health benefits with District-offered plans.

(Former Classification: Director, Professional Learning, Culture, Climate & SEL)