

SACRAMEN(66 0T)4 (O)4 0)5RITY)0 U5RN5RIF)0IED5C SC3CH)0)4 (O)0L)0D5RIST)0)5AI

---

Coordinate events and plans with Human Resource Services, Associate Superintendents, and Principals to identify, recruit, and train pre-

Plan and implement new teacher orientations.

Manage new teacher support grants.

Plan and implement professional development for new hires.

Communicate effectively, both orally and in writing.

Prepare and deliver presentations.

Prepare comprehensive narrative and statistical reports.