


Email: [denise-auzenne@scusd.edu](mailto:denise-auzenne@scusd.edu) and [dawn-weymouth@scusd.edu](mailto:dawn-weymouth@scusd.edu)

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

Complete one form each month and submit no later than the 25<sup>th</sup> of the month by 10:00 a.m. The pay period starts on the 26<sup>th</sup> of the prior month and ends on 05 T\0.228 0 Td35.8 T2.5.456