



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1d

Meeting Date : April 5, 2018

Subject : Approve Additional Student Participation for Luther Burbank High  
School Field Trip to Reno, Nevada April 13 -15, 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- 

Background/Rationale : After the Board approved this field trip on the March 15 consent agenda (10.1o) for 7 students, an additional student from John F. Kennedy High School was added to the list. This recommendation is to approve the additional student for this out of state field trip.

Financial Considerations : No cost to the district. Expenses paid through the school's ASB Fund. Financial assistance from the ASB Fund was made available for students in need.

LCAP Goal(s): College and Career Ready Students

Documents Attached:

1. BoardCoppd [(as)4( locum) of (achediocum)p T 722(t)-5umno,ada on Mar(achedc)-TJh 15t, for 7 students

Estimated Time of Presentation : N/A

Submitted by: Iris Taylor, Chief Academic Officer

Tu Moua-Carroz, Instructional Assistant Superintendent

Approved by: Jorge A. Aguilar, Superintendent

**Meeting Date:** March 15, 2018

**Subject:** Approve Luther Burbank High School Field Trip to Reno, Nevada  
April 13-15, 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated )
- Conference/Action
- Action
- Public Hearing

**Division:** Academic Office

**Recommendation:** Approve Luther Burbank High School Field Trip to Reno, Nevada  
April 13-15, 2018

From April 13-15, 2018, a group of seven students, one

teacher and one parent chaperone from Luther Burbank High School will travel to

# FIELD TRIP REQUEST FORM

A SEPARATE FORM FOR EACH TRIP

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Name \_\_\_\_\_

Date 02 / 08 / 18

Teacher's Name John Poreman

Room # 57

Telephone # 922 400

TRANSPORTATION will be provided by:  Walking  School Bus - contact Transportation Field Trip Office

Local-50 mile radius (bus/walking)  Local-50 mile radius (driver led trips)  Out-of-Town (Beyond 50 mile radius)  
(forward directly to Field Trip Office)

106F for the forms and distribution required for each trip:

22

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
TRAVEL REQUEST**

School Name Luther Burbank High School Date \_\_\_\_\_  
Teacher's Name John Perryman Room # E7 Telephone #833-4989  
Field Trip Destination The Grand Sierra Resort Reno – Key Club Convention  
Reason for travel Key Club officers leadership train and award ceremony

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling,  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day

Signed \_\_\_\_\_  
Date 2 / 20 / 18

Approvals: \_\_\_\_\_  
Date 02 / 14 / 18

3 15

Date

Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Print Form

TRAVEL REQUEST FORM (ACC-F014)  
Sacramento City Unified School District

Request to Attend:

Purpose for Attending:

Instructions: This form must be completed and received in Accounts Payable by 10/30/2017

[Redacted content]

Marty Maxwell

[Redacted content]

District cost for all attendees (estimate)

[Redacted content]

Business Meeting

Continued Education Credits Earned

REQ

School/Department Luther Burbank High School

Date Feb 16, 2018

Requester Email [Redacted]

Location The Grand Sierra Resort Reno

[Redacted content]