



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1a

Meeting Date: April 5, 2018

Subject: Approval of Grants, Entitlements, and Other Income Agreements
Ratification of Other Agreements
Approval of Bid Awards
Approval of Declared Surplus Materials and Equipment
Change Notices
Notices of Completion

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action

Background/Rationale

_____ : None

Financial Considerations: See attached.

LCAP Goal(s): Operational Excellence

Documents Attached:

1. Expenditure and Other Agreements

Estimated Time of Presentation: N/A

Submitted by:

Approved by: Jorge Aguilar, Superintendent

Bid No: 0108-401, Ethel I. Baker Irrigation Improvements
Bids received: March 15, 2018

March 5, 2018

Mr. Gerardo Castillo

Chief Business Official

5735 47th Avenue
Sacramento, California 95824

Dear Mr. Castillo:

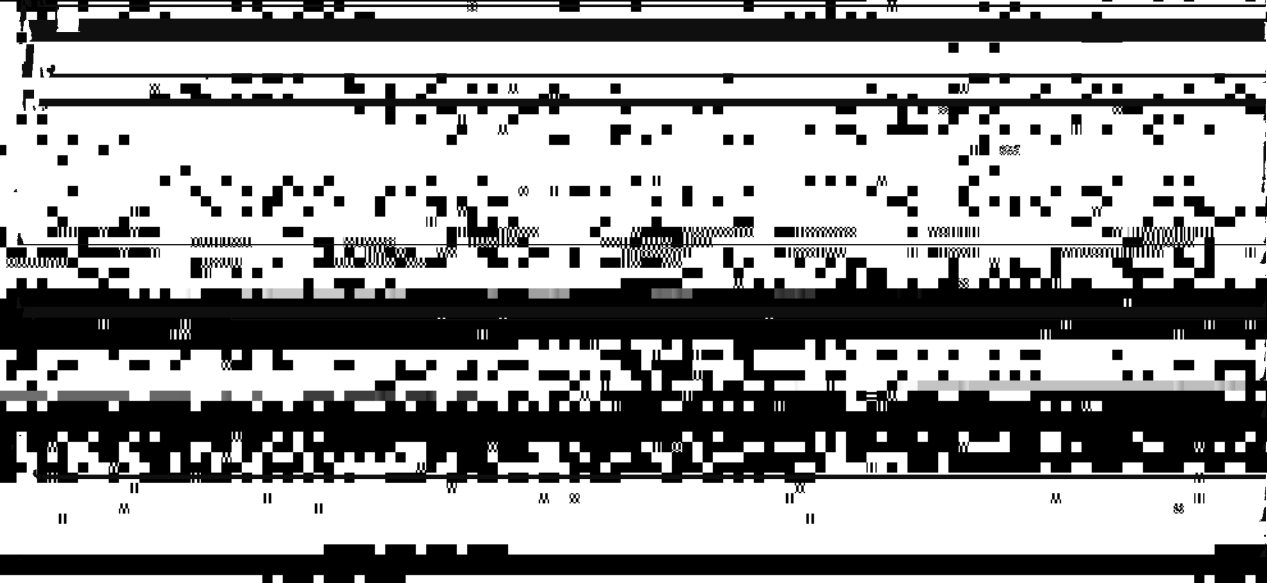
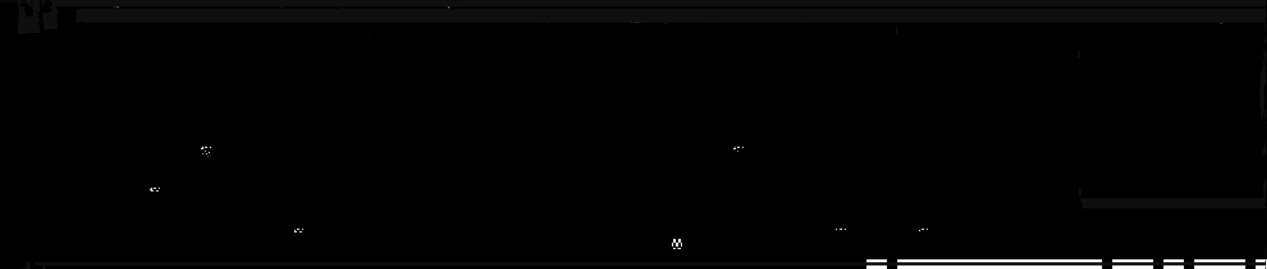
This letter confirms the arrangements for Crowe Horwath LLP ("Crowe" or "us" or "we" or "our") to provide the professional services discussed in this letter to Sacramento City Unified School District ("the "District")

The document will also include the following additional information that will not be subject to the auditing procedures applied in our audit of the financial statement and for which our auditor's report will disclaim and opinion.

Schedule of Financial Trends and Analysis - Unaudited

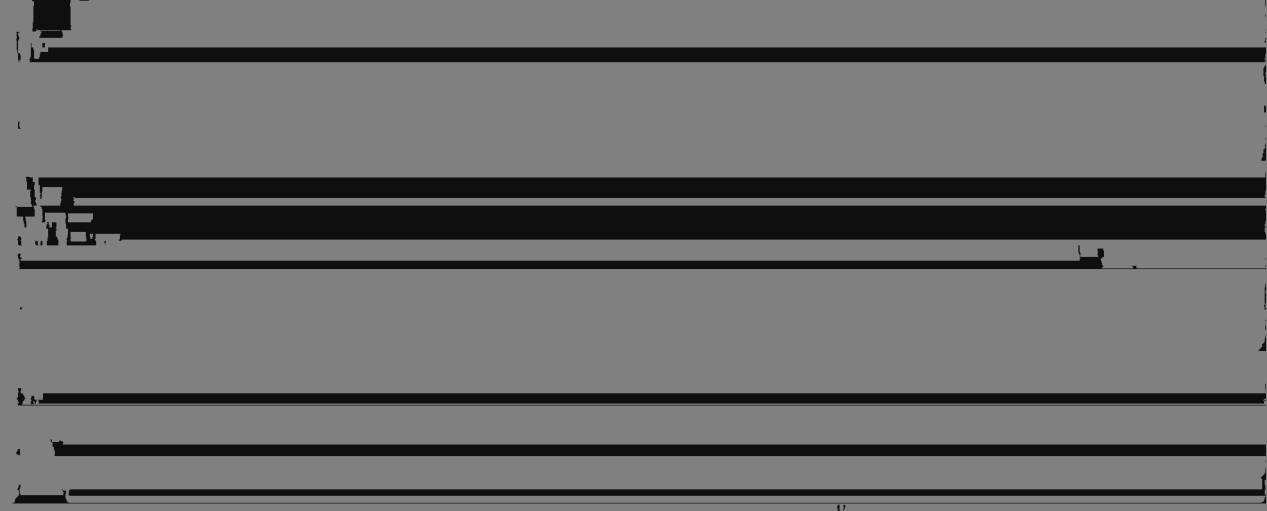
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1. [Redacted]	[Redacted]	[Redacted]
2. [Redacted]	[Redacted]	[Redacted]
3. [Redacted]	[Redacted]	[Redacted]
4. [Redacted]	[Redacted]	[Redacted]
5. [Redacted]	[Redacted]	[Redacted]
6. [Redacted]	[Redacted]	[Redacted]
7. [Redacted]	[Redacted]	[Redacted]
8. [Redacted]	[Redacted]	[Redacted]
9. [Redacted]	[Redacted]	[Redacted]
10. [Redacted]	[Redacted]	[Redacted]
11. [Redacted]	[Redacted]	[Redacted]

...in connection with the financial statements and supplemental information we plan to issue the



following reports:

Independent Auditor's Report on Compliance with State Laws and Regulations – The purpose of this report on compliance is solely to describe the scope of our testing of compliance with State Laws and



Mr. Gerardo Castillo
Sacramento City Unified School District
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Our audit and work product are intended for the benefit and use of the District only. The audit will not be
planned or conducted in contemplation of reliance by any other party or with respect to any specific

[REDACTED]

Mr. Gerardo Castillo
Sacramento City Unified School District
March 5, 2018
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to our inquiries, and that they will be utilized as part of the evidential matter we will rely on in forming our

II

opinion. Because of the importance of management's representations to an effective audit, you agree to

Financial Statements
Management Representation

Management Representation

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The District will provide you with the necessary information to assist you in your recordkeeping. We

[REDACTED]

will propose year-end adjusting entries to management for your review and approval, including cash to
properly recognize entries. We are asking the District to provide us with the necessary information in

[REDACTED]

Work caused due to the identification of, and management's correction of, inappropriate application of accounting pronouncements

Erroneous or incomplete accounting records

- New or unusual transactions
- Change in your organizational structure or size due to merger and acquisition activity or other events
- Change in your controls
- ~~Agreed-upon level of preparation and assistance from your personnel not provided~~

[REDACTED]

[REDACTED]

Failure of your staff to prepare information in a timely manner

[REDACTED]

[REDACTED]

[REDACTED]

- Numerous revisions to your information
- ~~Lack of availability of appropriate District personnel during audit fieldwork~~

MISCELLANEOUS

For purposes of this Miscellaneous section, the Acceptance section below, and all of the Crowe Engagement Terms, "Client" will mean the entity(ies) defined in the first paragraph of this letter and will also include all related parents, subsidiaries, and affiliates of Client who may receive or claim reliance

[REDACTED]

upon any Report.

Crowe will provide the services to Client under this Agreement as an independent contractor and not as Client's partner, agent, employee, or joint venturer under this Agreement. Neither Crowe nor Client will have any right, power or authority to bind the other party.

This engagement letter agreement (the "Agreement") reflects the entire agreement between the parties

[REDACTED]

Mr. Gerardo Castillo
Sacramento City Unified School District

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ACCEPTANCE

I have reviewed the arrangements outlined above and in the attached "Crowe Engagement Terms," and I accept on behalf of the Client the terms and conditions as stated. By signing below, I represent and warrant that I am authorized by Client to accept the terms and conditions as stated.

Gerardo Castillo

[Redacted Signature Area]



March 5, 2018

Mr. Gerardo Castillo

[Redacted]

Chief Business Official
Sacramento City Unified School District
5735 47th Avenue
Sacramento, California 95824

Dear Mr. Castillo:

[Redacted]

[REDACTED]

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conduct of the audit to those charged with governance, including (1) fraud involving senior management, and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements, (2) illegal acts that come to our attention (unless they are clearly inconsequential) (3) disagreements with management and other significant difficulties encountered in performing the audit and (4) various matters related to the District's accounting policies and financial statements. Our management is not designed to address legal or regulatory matters, which matters should

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

In making our risk assessments, we consider internal control that is significant within the context of the audit objectives in order to design audit procedures that are appropriate in the circumstances but not for

[REDACTED]

the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate in writing to those charged with governance and management concerning any

[REDACTED]

significant deficiencies or material weaknesses in internal control significant within the context of the audit

[REDACTED]

Management is responsible for adjusting the financial statements to correct material misstatements related to accounts or disclosures. As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit, including that the effects of any uncorrected misstatements aggregated by us during the audit are immaterial, both individually and

[REDACTED]

in the aggregate, to the financial statements and to compliance with the requirements of its Federal

[REDACTED]

Circumstances may arise under which we must perform additional work and, thus, require additional billings for our services. Examples of such circumstances include, but are not limited to:

Changing audit requirements

[REDACTED]

New financial statement disclosures

Work was performed due to the identification of, and management's correction of, inappropriate application of

[REDACTED]

Mr. Gerardo Castillo

[REDACTED]

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MISCELLANEOUS

For purposes of this Miscellaneous section, the Acceptance section below, and all of the Crowe
Engagement Terms, "Client" will mean the entity/(ies) defined in the first paragraph of this letter and will

[REDACTED]

Mr. Gerardo Castillo
Sacramento City Unified School District

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

ACCEPTANCE

I, _____, accept the terms outlined above and in the attached "Group Engagement Terms" and

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]