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master list of all of the students. The list will include the name of the school the student has transferred to (if known).

Financial Considerations: There will be legal costs associated with the closure of the school, which is estimated to be about four billable hours at two-hundred, seventy-five, and zero cents per hour for a sum of one-thousand, one-hundred dollars, and zero cents. The number of hours of legal consultation required for a school closure done voluntarily is typically significantly less than what is necessary to process a Revocation of a Charter.

The closure of the charter will be monitored to assure that NTT fulfills its liabilities to minimize the risk of becoming a financial liability of the District.

LCAP Goal(s): GOAL 4 - Operational Excellence: SCUSD will be a service-focused organization, committed to serving students, families, staff and community efficiently and effectively. The actions outlined in Goal 4 include continued implementation of a robust data collection and reporting process so that impact on student achievement and district operations may be measured, and further development of standards and

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

RESOLUTION NO. 3105

RESOLUTION TO ACCEPT THE SURRENDERED CHARTER OF
NORCAL TRADE & TECH CHARTER SCHOOL

WHEREAS, on or about January 18, 2018, Sacramento City Unified School District (“District”) approved the charter petition of Success Skills, Inc. (“Petition”) to operate NorCal Trade & Tech Charter School, California Department of Education (“CDE”) Charter School No. 1986 (“Charter School”);

WHEREAS, the District issued a Notice of Violation to the Charter School on August 1, 2019, citing (1) material violations of conditions, standards, and procedures in the charter, (2) fiscal mismanagement, and (3) violations of the law;

WHEREAS, at its August 17, 2019, meeting, the board of directors of Success Skills, Inc. moved and approved by unanimous vote to cease operations and close the Charter School, effective August 30, 2019. A copy of the meeting minutes are attached to this Resolution as Exhibit “A” and incorporated herein by this reference; and

WHEREAS, for the above stated actions, and other programmatic concerns, the Charter School has voluntarily surrendered the charter and closed the school.

5. The Charter School will immediately provide the District the name of the designated official liaison, responsible for overseeing all matters regarding the closure of the Charter School. The designee shall be available to assist the District in all matters pertaining to the Charter School closure, as well as to families of the pupils affected by the closure.
6. As ordered by law, the Charter School will provide notice to the appropriate entities,

- b. Personnel records are to include any records the Charter School has relevant to its employees, including, but not

Exhibit A

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5. a. Review and approve the donation of all furniture, equipment, and supplies to Highlands Community Charter School (501.c3)

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