

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

Agenda Item 10.1k

**Meeting Date:** February 15, 2018

**Subject:** Approve School of Engineering and Science Field Trip to Boise, Idaho,  
March 27 - April 1, 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
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Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**  
(USE A SEPARATE FORM FOR EACH TRIP)

Parent Permission Form required for each student field trip. See reference distribution section for details concerning each type of trip.

School Name School of Engineering and Sciences

Date 1/9/2018

Teacher Kenneth Davis

Room # B5

Telephone #305 5040

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Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
TRAVEL REQUEST**

School Name School of Engineering and Sciences Date 11 / 01 / 2016  
Teacher's Name Ken Davis Room # B5 Telephone # 916)395-5040  
Field Trip Destination Boise, Idaho  
Reason for travel FIRST Robotics Competition, Idaho Regional Event

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed

[Redacted area]

Signed \_\_\_\_\_  
Teacher

Approval

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[Redacted area]

TRAVEL REQUEST FORM/ACCOUNT

Sacramento C Unified School District

Request to Attend:

Purpose for Attending:

Instructions: This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip. 30 days if out of state.

Professional Development

(what this activity give students, attendees, staff,

Business Meeting

Continued Education Credits Earned

REQ

School/Department | School of Engineering and Sciences

Date 1/10/2018

Date(s) of Event 3/27 - 4/1/2018

Location Boise, ID

Event Title (attach brochure) FIRST Robotics Competition