



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.1

Meeting Date: April 27, 2023

Subject: Revised Board Policy BP 3100: Business and Noninstructional Operations
(Reserves and Use of One-Time Funds)

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/Second Reading
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Review the proposed revisions to Board Policy BP 3100: Business and Noninstructional Operations for the increase of the general fund expenditure reserve from the minimum 2% to a 5% reserve level. This is a second reading.

No revisions proposed to Board Policy BP 3100: Business and Noninstructional Operations for use of One-Time funds.

Background/Rationale: In order to maintain fiscal solvency, restore stability and address long term financial issues, the Board approved revisions to BP 3100 to fiscal year 2022-2023 or after the deficit is eliminated.

Proposal to revise Board Policy BP 3100: Business and Noninstructional Operations to increase the 5% reserve level of general fund expenditures to the required reserve as stated in the California Code of Regulations, Sections 15443. The required reserve for SCUSD is currently at 2% of general fund expenditures.

Available reserves

for any of the budget year or two subsequent fiscal years are not less than the following percentages or amounts as applied to total expenditures and other financing uses:

- the greater of 5% or \$75,000 for districts with 0 to 300 ADA
- the greater of 4% or \$75,000 for districts with 301 to 1,000 ADA
- 3% for districts with 1,001 to 30,000 ADA
- **2% for districts with 30,001 to 400,000 ADA**
- 1% for districts with 400,001 and over ADA

Financial Considerations: Revise BP 3100 - 5% reserve level

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. BP 3100: Business and Noninstructional Operations

Estimated Time: N/A

Submitted by: Rose Ramos, Chief Business Officer

Approved by: Jorge A. Aguilar, Superintendent

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Legal Reference:

DUALDE

Security of education budget approval

Development of standards and criteria for local budgets and

Standards and criteria

Standards and criteria; use by local agencies for

powers and duties, generally of governing boards

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